

**SUMTER COUNTY BOARD OF COMMISSIONERS  
EXECUTIVE SUMMARY**

**SUBJECT:** Change Order Request to Purchase Order No. 53879 (Staff recommends approval).

**REQUESTED ACTION:** Approve change to increase total by \$960,118.00

☐ Work Session (Report Only)

**DATE OF MEETING:** 3/8/11

☒ Regular Meeting

☐ Special Meeting

**CONTRACT:** ☒ N/A

Effective Date: \_\_\_\_\_

Vendor/Entity: \_\_\_\_\_

Termination Date: \_\_\_\_\_

Managing Division / Dept: \_\_\_\_\_

Financial Services

**BUDGET IMPACT:** \$960,118.00

☐ Annual

**FUNDING SOURCE:**

SC Road Construction District Impact Fund

☐ Capital

**EXPENDITURE ACCOUNT:**

153-344-541-6520

☐ N/A

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**HISTORY/FACTS/ISSUES:**

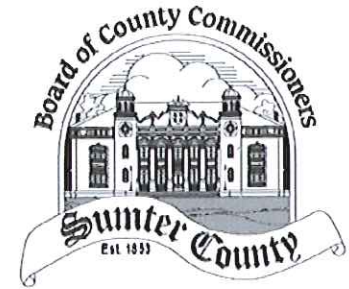
Purchase Order #53879 (The Villages) increase request by \$960,118.00 for the following:

For payment of final invoices on C-466A Phase II for Construction, CEI, and Florida Friendly Landscaping. This Change Order represents a total of Budget Amendments A-27 for \$683,016.00 and A-39 for \$277,102.00.

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# Exhibit A

## CHANGE ORDER REQUEST FORM



PO Number 53879  
 Vendor The Villages  
 PO Amount 3,267,801.24  
 Net Change Amount (-/+) + 960,118.00

### PLEASE CHANGE THE FOLLOWING ITEMS

Item Number	From Quantity	To Quantity	From Unit Price	To Unit Price	From Account Code	To Account Code

### PLEASE ADD THE FOLLOWING ITEMS

Item	Account	Description	Quantity	Unit Price	Amount
1	153-344-541-6520	C-466A Phase II Development	1	960,118.00	960,118.00

Cancel Entire Purchase Order ☐

\_\_\_\_\_  
 Original Requestor's Signature

Cancel Item Numbers \_\_\_\_\_

### Reason/Justification/Special Instructions:

For payment of final invoices on C-466A Phase II for Construction, CEI, and Florida Friendly Landscaping. This change order represents a total of Budget Amendments A-27 for \$683,016.00 and A-39 for \$277,102.00

Signature/Approvals

Bessie Warnock

Department Head

2-24-11

Date

Scott A. Carter  
 Division Director

02-24-2011

Date

Karen Parker  
 Financial Services Dept.

2/25/11

Date

[Signature]  
 County Administrator

3/1/11

Date

**PURCHASE ORDER**

PLEASE FURNISH MERCHANDISE BELOW FOR THE ACCOUNT OF

**BOARD OF SUMTER COUNTY COMMISSIONERS**

910 N. MAIN STREET, ROOM #201

TELEPHONE 352-793-0200

BUSHNELL, FLORIDA 33513-9402

To

The Villages  
340 Hoard Way Suite 212  
The Villages FL 32163

DATE 07/13/10

DEPT. Road and Bridge

BY [Signature]

FUND	ACCOUNT NO.	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
153	42 541 6520	1	C 450A Phase II Development Construction	\$2,767,804.24	2,767,804.24
TERMS:				TOTAL	\$2,767,804.24 ✓

BOARD OF SUMTER COUNTY COMMISSIONERS

DELIVER TO: \_\_\_\_\_

AUTHORIZED BY: \_\_\_\_\_

**NOTE: ONLY ORIGINAL INVOICES  
WILL BE CONSIDERED FOR PAYMENT**

**DISTRIBUTION:**

BLUE COPY - TO BOARD OF COUNTY COMMISSIONERS  
WHITE COPY - TO VENDOR  
CANARY COPY - TO DEPARTMENT HEAD  
GREEN COPY - TO BOARD OF COUNTY COMMISSIONERS

THIS IS TO CERTIFY THAT THE ABOVE GOODS WERE RECEIVED AND THAT THEY WERE OF  
THE QUANTITY AND QUALITY ORDERED AND PAYMENT FOR SAME IS HEREBY APPROVED.

BY: \_\_\_\_\_ DATE: \_\_\_\_\_

OFFICER OR DEPT. HEAD

1. MAIL INVOICE TO BOARD OF COUNTY COMMISSIONERS
2. PLEASE SHOW OUR PURCHASE ORDER NUMBER ON ALL INVOICES
3. EACH SHIPMENT MUST BE COVERED BY A SEPARATE INVOICE
4. THE COUNTY OF SUMTER IS EXEMPT FROM STATE SALES AND USE TAX AND FEDERAL  
EXCISE TAXES. STATE SALES AND USE TAX CERTIFICATE NUMBER 85-8012622366C-3.